

Assessment grid for the technical evaluation of tenders
for small-scale contracts (CV, concept + price)

CONFIDENTIAL



Organisational unit	GIZ Office Indonesia	Project title	GIZ Office Indonesia for Impactful Communication Training								Date	14.09.2025					
Officer responsible for the commission											PN	B200000					
Assessor											Internal Order						
All amounts in		IDR													Tender no.		
			Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6				
(1) Criterion	(2) Weighting in %	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)		
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)																	
1.1	Expert 1:																
1.1.1	General qualifications																
	- Education	20															
	- Professional experience	20															
1.1.2	Experience in the region/knowledge of the country	10															
1.1.3	Language skills																
	English	10															
Subtotal for 1.1		60	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
1.2	Expert 2:																
1.2.1	General qualifications																
	- Education																
	- Professional experience																
1.2.2	Experience in the region/knowledge of the country																
1.2.3	Language skills																
	Enter languages																
Subtotal for 1.2		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
1.3	Expert 3:																
1.3.1	General qualifications																
	- Education																
	- Professional experience																
1.3.2	Experience in the region/knowledge of the country																
1.3.3	Language skills																
	Enter languages																
Subtotal for 1.3		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
1.4	Expert 4:																
1.4.1	General qualifications																
	- Education																
	- Professional experience																
1.4.2	Experience in the region/knowledge of the country																
1.4.3	Language skills																
	Enter languages																
Subtotal for 1.4		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
1.5	Expert 5:																
1.5.1	General qualifications																
	- Education																
	- Professional experience																
1.5.2	Experience in the region/knowledge of the country																
1.5.3	Language skills																
	Enter languages																
Subtotal for 1.5		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total for section 1		60	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
3. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)																	
3.1	Approaches and tools for communication analysis	10															
3.2	Communication principles and conflict management	20															
3.3	Key aspects of communication in intercultural settings	10															
3.4																	
3.5																	
Total for section 2		40	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Technical assessment		100	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Technical assessment in %			0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	0,00%	
3. Total for financial assessment																	
Overall assessment in %																	
Rank																	

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.
Please note: Staff with connections of a personal nature that could lead to conflicts of interest, or who have connections of a family or financial nature to GIZ business partners, participants in competitive tenders or their staff members may not be involved in decisions on corresponding contract awards – see P+R Rule 142. By submitting the completed grid for the technical assessment of tenders you officially confirm that none of the people involved in the assessment have any such connections.

Date, full first and last name, function, OU